

Date: April 28, 2003

To: **JUVENILE JUSTICE CRIME PREVENTION ACT COUNTIES**
CHIEF PROBATION OFFICERS
PROBATION BUSINESS MANAGERS
PROGRAM MANAGERS
OTHER INTERESTED PARTIES

Subject: Liquidation Period For Encumbered JJCPA Funds Extended To Two Years – JJCPA Information Bulletin #2003-02

Recently the State Controller's Office (SCO) forwarded a memo to the Auditor/Controller's of each County advising them that the liquidation period has been extended an additional year for all Supplemental Law Enforcement Service Fund (SLESF) monies, which includes JJCPA.

What the new decision does: It gives counties two years beyond the allocation year to liquidate encumbered JJCPA funds and interest. Example: Funds and interest for the FY 02-03 must be liquidated by June 30, 2005

What the new decision does not do: Counties must still encumber funds and interest by June 30, the last day of the allocation year. Example: Funds for the FY 02-03 must be encumbered by June 30, 2003.

WORK WITH YOUR COUNTY CONTROLLER TO ENCUMBER UNEXPENDED FUNDS BEFORE JUNE 30, 2003 FROM YOUR CURRENT JJCPA ALLOCATION. Encumbrances are defined as commitments related to unperformed (executory) contracts for goods and services.

Meanwhile if you have any further questions, please contact Sam Au of the Division of Accounting and Reporting, California State Controller, at (916) 324-4074, as well as your Board of Corrections Field Representative.

For a full reading of the State Controller's Office letter, please visit their web site at:

<http://www.sco.ca.gov/ard/local/locrep/slesf/legislation/encumbranceletter.pdf>